

District Advisory Committee Minutes
March 31, 2003

Committee Members present: Dr. Gary Mathews, Becky Miltenberger, Dr. Diane Frost, Dr. Nancy Rindone, Dr. Cathy Friar, Sarah Jane Wright, Cheryl Collins, Kathy Palmer, Patty Christensen, Diane Fair, Carolyn Hryorchuk, Beverly Gill, Ann Klinger, Valerie Benitez, Bonnie Wilson, Marilyn Monigold, Judith Rylander, Denise Strauss, Jane Leedy, Gayle Wood, Kim Anderson, Suzanne Parker, Brian Francis, Pat Watts, Dr. Jana Assenheimer, Ann Fore, Sherry Brott, Mandi Savage, DaNeil Hill, Lisa Sudberry, Lori Allison, Helen Nolen, Jan Dunn, Janice Smalling, David Stone

The meeting began at 4:10 p.m. Dr. Mathews greeted the committee and commended Dr. Diane Frost for her excellent work in the performance of her duties as Interim Assistant Superintendent for Curriculum & Instruction.

Dr. Frost then introduced Janet Corder, CISD Curriculum Coordinator for Instructional Technology. Mrs. Corder spoke about the Intel Teach to the Future program. The core of the Intel Teach to the Future program is integration - how to take technology and integrate it into the classroom. CISD will have five master teachers trained. Each master teacher will then train ten additional teachers. Each master teacher will receive a laptop computer and will complete 40 hours of training in June. Master teachers will then provide another 40 hours of training to other CISD teachers who participate in this training program. As an incentive, participant teachers will each receive a \$330 stipend this year. A vast database of lessons is already available on the Intel website. Texas lessons are available and are already correlated to the TEKS (Texas Essential Knowledge and Skills). Mrs. Corder emphasized that the purpose of this program is to enhance and enrich what our teachers are already doing in the district.

Next Dr. Frost spoke about the responsibility of the District Advisory Committee to review and make recommendations to the Student District Code of Conduct. A D.A.C. subcommittee on Discipline Management will conduct this review. Dr. Frost reviewed the PEIMS 425 DAEP record asking the committee members to consider the following question, "Does our Student Code of Conduct match this reporting record?"

Dr. Frost noted that our District Improvement Plan would be driven by CISD's long range and short-range goals. These goals have already been identified and sanctioned by the Board of Trustees and the Superintendent.

The Comprehensive Needs Assessment subcommittee will review our TAKS reports. It was noted that this year we will need to reply upon TAAS data since we currently have only 3^d Grade TAKS Reading reports available.

At 4:25 p.m. the D.A.C. separated into the following subcommittees for discussions:

Comprehensive Needs Assessment - Chair: Dr. Cathy Friar

Discipline Management - Chair: Cheryl Collins

Career Education - Chair: Lori Allison

College Admissions & Financial Aid - Chair: Kathy Palmer

The responsibilities of each subcommittee Chairperson are as follows:

1. Provide a list of all persons serving on the subcommittee to Dr. Frost
2. Provide the subcommittee's findings as a piece of the District Improvement Plan template
3. Advise Dr. Frost of all subcommittee meeting dates

The next scheduled meeting of the District Advisory Committee is Monday, April 14 from 4 PM to 6 PM at the Administration Annex, 3051 Dove Road.

Minutes respectfully submitted by Barbara Mayell Yelton for Dr. Gary Mathews and Dr. Diane Frost.