

District Advisory Committee (DAC) Minutes
March 11, 2008

Present: Dr. Jan Morgan, Sherri Williams, Sue Armstrong, Donnie Bartlett, Becci Rollins, Mary Lehrer, Debbie Francis, Mary Jo Small, Brenda Nesbitt, DaNeil Hill, Sheresa Jordan, Judy Leddy, Jenna Chitwood, Billy Gresham, Keri LeJeune, Robert Nell, Mike Xu, Leslie Walker, Elisa Rossi, Danyah Arafat-Johnson, Kristin Maggi, Tara Reynolds, Karla Sisson, Tina DeVincenzo, Suzanne Newell, Sandra Griffin, Elaine Cox.

The meeting began at 5:05 PM. Dr. Morgan and Carroll ISD Board member, Sue Armstrong, updated committee members regarding the Middle School Proposal, which is still under review by the Board of Trustees. Dr. Morgan informed committee members that a proposal was submitted to The College Board to request that Carroll ISD be selected to participate in a three-year Chinese Language Program that would be offered to CISD students beginning with the 2008-2009 school year.

Dr. Morgan informed committee members that the CISD Communications Department included the following information regarding Fitnessgram testing in the district's March 7, 2008 weekly electronic newsletter:

"CISD Offers Information On New State Fitness Mandate

Carroll ISD has received a number of questions regarding Senate Bill 530 - a new state mandate involving a FitnessGram, a fitness test program for students in grades 3-12.

The link below provides answers to some of the frequently asked questions surrounding Senate Bill 530."

[Senate Bill 530 Fact Sheet](#)

Carroll ISD Coordinator of Counselors, Mrs. Becci Rollins, discussed a change in policy EIC (LOCAL) to read as follows: ***"Credit earned through correspondence course, credit by examination, summer school other than through the District, evening school, and credit recovery programs, will be assigned a grade of Pass or Fail."*** DAC members unanimously approved taking this change in policy to the Board of Trustees.

Dr. Morgan discussed a change in policy EIF (LOCAL) for the purpose of clarification to read as follows: "Credit for Algebra or Geometry taken ***prior to enrollment in grade 9*** shall be recorded on the student's academic achievement record (AAR), but shall not be used to calculate grade point average (GPA)." DAC members unanimously approved taking this clarification of policy to the Board of Trustees.

Dr. Morgan discussed the first draft of a district Professional Development Plan that specifies how CISD will support professional development at the district level. Since the departure of CISD's Director of Professional Development three years ago, professional development has been directed at the campus level.

Dr. Morgan discussed the "Request for Proposal" recently sent to CISD staff members as part of the district's ongoing effort to provide quality professional development opportunities for and by CISD staff.

A committee member recommended that the descriptions below also be added to Eduphoria to assist CISD teachers and staff members as they develop their professional development plans:

“Expectation(s) for this session:

_____ **AWARENESS** – *Expectation: Increase participants’ knowledge base or understanding. The program is designed to introduce new ideas, concepts or strategies.*

_____ **SKILL DEVELOPMENT** – *Expectation: Use of knowledge and skills in teaching and assessment practices. The program is interactive, and the presenter models and provides opportunities for guided practice to help participants introduce one or more skills into their teaching and assessment practices.*

_____ **CURRICULUM/ASSESSMENT DEVELOPMENT AND IMPLEMENTATION** – *Expectation: Diversified and appropriate use of best practices in learner-centered curriculum, instruction and assessment. The program is interactive, and the presenter models and provides opportunities for guided practice and self and peer review, refinement and reflection. The program seeks to help participants develop learner centered and appropriate curriculum and assessment materials and processes.*

_____ **LEADERSHIP DEVELOPMENT PROGRAM** - *Expectation: Participants develop and implement professional development programs for other teachers and educational stakeholders. The program is interactive, and the presenter models and provides guided practice opportunities for self and peer review, refinement and reflection. The program seeks to help participants facilitate adult learning opportunities.”*

At 6:05 PM committee members worked in small groups to review the Goals 3, 4 and 5 of the 2007-2011 District Improvement Plan – Draft #3. Comments were submitted to Dr. Morgan for review prior to the final presentation of the District Improvement Plan to the Board of Trustees at their March 31 meeting.

The next DAC meeting is scheduled for Tuesday, April 1, 2008 from 5:00–7:00 PM in the Dawson Middle School library at 400 S. Kimball Avenue, Southlake, TX.

Minutes respectfully submitted by Barbara Mayell Yelton for Jan Morgan, Assistant Superintendent for Instructional Services.